

## WCJH Student Cell Phone/Earbud Procedure

The WCJH cell phone/earbud procedure is established to remove barriers to learning, and to minimize student safety concerns.

- Cell phones/earbuds must be turned off and away during instructional time. (Between School Start and End Time)
- Cell phones/earbuds are not permitted to be used in restrooms/locker rooms at any time.
- Cell phones can be brought to school, but must be stored in backpacks at all times.
- Earbuds must be stored in the students backpack and not utilized unless for instructional purposes

### Personal Responsibility:

- > Students are responsible for their cell phones. The school is not liable for lost or stolen phones.
- > Under no circumstance should a student take photos/videos/audio in any school facility other than for instructional purposes under the direction of a teacher or at an event open to the public

### When can students use cell phones/earbuds/Smartwatches at WCJH?

- For medical reasons (documentation must be on file with the school nurse)

### Are Smart watches allowed at WCJH?

- Smart watches cannot be used as a telecommunication device, violation will result in confiscation of device.

### Discipline for cell phone/earbud violation (starts over each 6 week grading period)

- **First offense** - Discipline referral and loss of privileges - phone stored in AP office until end of day.
- **Second offense** - Discipline referral and loss of privileges - phone stored in AP office until end of day. One morning detention.
- **Third offense** - Discipline referral and loss of privileges - phone stored in AP office until end of day. Two morning detentions.
- **Fourth offense** - Discipline referral and loss of privileges - phone stored in AP office until end of day. Saturday detention.
- **Fifth offense** - Discipline referral and loss of privileges - phone stored in AP office until end of day. Overnight suspension.